

## The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2016-17)

2017-18

#### 1. Details of the Institution

1.1 Name of the Institution

KWT'S DIVEKAR COLLEGE OF COMMERCE, KARWAR

1.2 Address Line 1

NH 17

Address Line 2

KODIBAG

City/Town

KARWAR, UTTARA KANNADA

State

KARNATAKA

Pin Code

581301

Institution e-mail address

kwtcdckarwar@gmail.com

Contact Nos.

08382 225221

Name of the Head of the Institution:

DR. B.H. NAYAK

Tel. No. with STD Code:

08382 225221

Mobile:

9448530780

Name of the IQAC Co-ordinator:

Prof. S.N. DAFEDAR

Mobile:

9448331555

IQAC e-mail address:

kwtcdckarwar@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KACOGN 11078

**OR**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/51/RAR/02 dated 31-12-2009

1.5 Website address:

www.divekarcollegekarwar.com

Web-link of the AQAR:

www.divekarcollegekarwar.com/AQAR2017-18

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	-	2004	5 years
2	2 <sup>nd</sup> Cycle	B	2.76	2009	5 years
3	3 <sup>rd</sup> Cycle	B	2.47	2015	5 Years
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-07-2004

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 01-01-2011 \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR 14-12-2011 \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR 11-10-2012 \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR 23-05-2014 \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

KARNATAK UNIVERSITY, DHARWAD

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and

-

Community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

05

2.11 No. of meetings with various stakeholders

No. 01

Faculty

06

Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. P.S. Kamat memorial 7<sup>th</sup> Inter- Collegiate Debate Competition
2. A.D.Shroff Memorial Elocution Competition
3. Kanara Welfare Trust Day Celebration
4. Workshop on Mutual Funds and credit-rating.
5. Interactions with Business Leaders.
6. Mega Udyog Mela

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Annexure I	Annexure II attached

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	-	-
UG	01	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	One (Two week yoga course)	-	-
<b>Total</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>-</b>

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	One
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employer  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, new combinations of subjects introduced to B.Com III & IV Semester.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
03	01	02	-	-

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	4	-
Presented	-	2	-
Resource Persons	-	1	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Using of ICT & Smart Boards. Maintaining the students profile and individual attention with regard to their progress

2.7 Total No. of actual teaching days during this academic year

179

2.8 Examination/ Evaluation Reforms initiated by Home assignments & Test  
the Institution (for example: Open Book Examination, Bar Coding,  
Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development 02  
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students 90

2.11 Course/Programme wise distribution of pass percentage:

**November/ December 2017 Odd Semester**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com I Sem.	87	50.75	43.28	-	-	5.28
B.Com III Sem.	83	71.43	25.97	-	-	2.60
B.Com V Sem.	92	70.79	25.84	-	-	3.37

**May/June 2017 Even Semester**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com II Sem.	87	-	-	-	-	-
B.Com IV Sem.	83	79.52	16.87	3.61	-	-
B.Com VI Sem.	92	81.27	15.73	2.27	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: 1) IQAC conduct teacher's evaluation by students and scrutinises the same. 2) It conducts Academic Audit and evaluates the results of students at different examination. 3) It ensures the attendance of the students.



### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	10	-	10
Technical Staff	-	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC of the college has been encouraging the members of the staff and also the students to undertake research activities. All the teaching staff members and final year B.Com students involved in preparing research projects on different topics.
- Three teachers have been sanctioned financial assistance under Minor Research Projects by University Grants Commission
- The college has started an innovative programme for B.Com Final year students. Ten groups were constituted in B.Com Final Year class for conducting research works and submitting project reports under the guidance of teachers.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	4	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2017-18			
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	2017-18			
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	
Sponsoring agencies	-	-	-	-	1. NPCIL Kaiga 2. AXIS Bank

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. Of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="06"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="03"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- P.S. Kamat District Level Debate Competition
- Vanamahotsava
- NSS Special Camp
- Voters' awareness rally
- Voters' enrolment
- Awareness on Mutual Funds

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (5 Acers)	5 Acres	-	-	5 Acres
Class rooms	12	-	-	12
Laboratories (Computers)	02	-	-	02
Seminar Halls	01	-	-	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	00	00	-	00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00	UGC	00
Others	-	-	-	-

#### 4.2 Computerization of administration and library

Office and Library are fully equipped with computers and internet facilities.

#### 4.3 Library services:

	Existing 2016-17		Newly added 2017-18		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23080	1841105.51	69	7080.00	23149	1848185.51
Reference Books	7033	399172.00	11	7060.00	7044	406232.00
e-Books	93809	5000.00	-	-	-	-
Journals	-	0	-	-	-	0
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	61	-	04	-	65	-
Others (specify)	CCTV -3 Comp. – 08 OPAC- 1 PRINTER-1 SCANNER-1					

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	50	29	07	04	03	06	01	-
Added	-	-	-	-	-	-	-	-
Total	50	29	07	04	03	06	01	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The members of the staff know computer, ICT based teaching and internet operation. Students are having separate subject and they are given practical training in the Laboratory.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

**Total:**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Internal Quality Assurance Cell has been organising various programmes to create awareness among the students. The following programmes have been undertaken during the year 2017-18

- ✚ Scholarship facilities
- ✚ Voter awareness programme
- ✚ Canteen facility
- ✚ Sports facility
- ✚ ICT aided teaching
- ✚ Career guidance programmes
- ✚ Mentoring the class by the teachers
- ✚ Students sent for Campus interview and Placement
- ✚ Encouraging students for attending campus interview
- ✚ 'TALENT HUNT' to help students to exhibit their talent.
- ✚ Free text books to poor students

#### 5.2 Efforts made by the institution for tracking the progression

The college has encouraged all the students to participate and involve in all the activities. It resulted in much more progress among the students:

- ✚ Students enrolled their names in the voters' list
- ✚ Many students availed of scholarship facilities
- ✚ They participated various sports at college and University Level
- ✚ The performance of the students in the examination improved
- ✚ Teachers are moulding the students by giving guidance and counselling and won prizes.
- ✚ They participated in various competitions
- ✚ They appeared for different entrance exams

5.3 (a) Total Number of 

UG	PG	Ph. D.	Others
258	46	-	-

 students

(b) No. of students outside the state 

9
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(c) No. of international students 

-
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Men 

No	%
-	-

 Women 

No	%
-	-



Last Year 2016-17						This Year 2017-18					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
180	07	0	78	-	265	87	13	0	152	-	262

Demand ratio

Drop out % 2.5%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students have been encouraged to appear for various competitive examinations.  
 35 students have appeared for KMAT  
 25 students for M.Com Entrance  
 34 students for CMAT, one student for XAT and one student for CBSE

No. of students beneficiaries

94

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Other

#### 5.6 Details of student counselling and career guidance

The college has a separate Career and Counselling Cell. The cell has done a commendable job in encouraging the students during the year 2017-18 also. Workshop have been organised for creating awareness among the students. Posters, notices has been displayed on the Notice Board and also sent to the classes from time to time. Students have been taken to different places for attending campus interview.

Student's interactions with eminent experts, industrialists and entrepreneurs have been held in the college.

No. of students benefitted

75

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

### 5.8 Details of gender sensitization programmes

-
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### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	40	1,20,000
Financial support from government	84	2,33.243
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_-

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** "To be a pioneer in providing excellent education in commerce and allied streams to the maximum satisfaction of the students and the society in the Forest District of Uttar Kannada"

**Mission:** "To mould students into the most productive and creative members of our society and the most committed citizens of our nation by excellent teaching and individual guidance."

#### 6.2 Does the Institution has a management Information System

Yes, the Kanara Welfare Trust that manages the institution has installed ROBO Vidya Software that links all institutions to it on line. The management receives the information and sends necessary guidelines to the institution. All computers are interlinked in the office and office and the administration related information is monitored and controlled by the Office Superintendent and the Principal

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Members of the faculty attended the workshop on framing of the syllabi of different subjects arranged by board of studies and Karnatak University Commerce Teachers Association and make necessary suggestions. The management deputed the faculty for curricular development works

##### 6.3.2 Teaching and Learning

Effective teaching and learning are carried out by using ICT, Star Boards, Computers and Projectors which are installed in every class room. Individual attention and care are given to each student by interactions, seminars and assignment books which each student is made to write & submit.

##### 6.3.3 Examination and Evaluation

Two internal assessments are held in each semester at the college level and the same are evaluated & the progress of the student monitored. University conducts Semester end examinations and the evaluation is done centrally on the university campus. The members of the teaching staff work as paper setters, chairmen, moderators and examiners at the University valuation camps.

#### 6.3.4 Research and Development

The management insists on the teaching staff for taking up research work and sends them on deputation/ study leave for research work. Many of the members of the faculty have obtained M. Phil and Ph. D degrees and completed research projects. Some of the teachers are currently working on minor research projects

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Book bank facilities, remedial book facilities, Books to meritorious students, Automation of library service, E-journals, Internet facilities and Drinking water facilities.

#### 6.3.6 Human Resource Management

The management holds at least two meetings in a year with the entire staff and reviews the achievement and progress of the institution and the individual staff members. The management issues necessary guidelines and instructions to the institution and the individual staff members for further improvement. The management urges the staff to augment their academic capacities by participating in seminars, workshops and presenting papers

#### 6.3.7 Faculty and Staff recruitment

The management recruits the necessary staff members purely on the basis of merit in a transparent manner. Most of the appointments are management appointments since the Govt. is not granting non-teaching posts and the unaided section posts

#### 6.3.8 Industry Interaction / Collaboration

The past students who are successful entrepreneurs and businessmen are invited to interact with students.

#### 6.3.9 Admission of Students

B.Com I -	84
B.Com II -	93
B.Com III -	<u>88</u>
Total -	<b><u>265</u></b>

#### 6.4 Welfare schemes for

Teaching	Chit fund to provide financial assistance
Non teaching	Chit fund to provide financial assistance
Students	Fee concession and scholarships, Health check up and health care camps to 1, 10, 000

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University Local Enquiry Committee	Yes	Chairman & Administrative Officer, KWT
Administrative	Yes	University Local Enquiry Committee	Yes	Chairman & Administrative Officer, KWT

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Internal Assessments and Semester end Examinations are held under the Semester System and constant assessment of examination system is done by the University for

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The alumni who have been successful entrepreneurs and businessmen and also in service are interacted with the present students. They have been participating in the important functions and programmes. They contributed considerable amount of money for the organisation of creativity fest and other programmes.

6.12 Activities and support from the Parent – Teacher Association

Parents interacted with the staff at the parent –teachers meeting and offered valuable suggestions. They also offered financial support.

#### 6.13 Development programmes for support staff

KWT that manages the institution held interactions with the support staff and gave them necessary guidelines for the efficient administration of the institution. The management extended PF and increment facilities and scholarship to their children.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Planting of saplings at the beginning of the rainy season every year. Maintaining a plastic free campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. They are as under:

The college introduced common dress codes for students for B.Com Sem. I students from the academic year 2013-14 which will be a routine practice henceforth. This was introduced to develop a corporate culture and discipline. This practice has promoted better discipline on the campus.

The college started a novel practice of making final year students write Project Reports. The college started a novel practice of developing research orientation among students. According to this idea, the final year B.Com students were made to write project reports on different subjects or problems given to them and submit the same under the guidance of the lecturers concerned. The students worked as teams and submitted the project reports for which they were given merit certificates at the special function. This innovative practice has helped to promote research culture among students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action plan was prepared to execute 48 programmes/ activities and 36 of the programmes/ activities were carried out.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Introduction of dress code for B.Com students.
2. Novel practice of drafting and submission of project reports by B.Com final year

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Celebration of Vanamahotsava by planting saplings.
2. Celebration of World bio-field day
3. Carrying out plastic free campaign on the campus
4. Participating in beach cleaning and other cleaning programmes organised by the district administration.

7.5 Whether environmental audit was conducted? Yes

No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

We carry out Institutional SWOT analysis at the end of every academic year after the results of the even semesters. Based on the annual SWOT analysis and also the feedbacks from the different stakeholders, the annual action plan is prepared for the next academic year.

Our strengths are:

- Highly qualified, experienced and dedicated staff.
- Beautiful campus on the beach that inspires creativity and learning instincts.
- Enough learning resources.
- Active and encouraging management
- Effective committees for carrying out curricular and extra-curricular activities.
- Students centric programmes.
- Low entry level competency of students.
- Limited placements.
- Lack of auditorium.
- Lack of research and consultancy activities.

Our weaknesses are:

- Non approval/ non recruitment of non-teaching staff of the institution, by the government.
- More than 50% of non-teaching staff on temporary basis appointed by Management.
- Limited research activities
  
- Non-existence of large scale industries for industry linkage programmes.
- Very limited internal fund generation.

### Opportunities are:

- Enhancement of infrastructural facilities and the construction of the first floor of the main building.
- Encouraging staff and students to undertake research activities
- Improving competency level of students by giving individual attention to each student, arranging bridge courses and remedial classes for slow learners.
- Seeking further support of the U.G.C., RUSA and Government for the development of the institution.

### Threats

- Competition from 3 other Commerce Colleges in the city.
- Acute shortage of non-teaching staff.
- Finding land for the construction of the hostel because of limitation of CRZ Act.
- Expansion of the old National Highway into 4-lane highway that makes the institution to lose large part of its campus.
- Establishment of private and government women's college in the city.

**KANARA WELFARE TRUST'S**  
**DIVEKAR COLLEGE OF COMMERCE, KARWAR**  
***ACTION PLAN/ CALENDAR OF EVENTS FOR 2018-19***

MONTH AND DATE	EVENTS
<b><i>June, 2018</i></b>	
June 1 to 30, 2018	Admission Process: Admission to I, III & V Odd Semesters Sending letters to Principal's of Junior College and giving advertisement in news papers.
June 21, 2018	Celebration of International YOGA day.
June 28 to 30, 2018	Bridge Course for B.Com I, III & V Semester Students
July 14, 2018	Induction programme for B.Com fresher's
July 20, 2018	Alumni Meeting
July 22, 2018	Celebration of Vanamahostava
July 29, 2018	Celebration of Statistical Day
July 27, 2018	Vanamahostava
July 21 to July 31, 2018	Admission to M.Com Course
<b><i>August, 2018</i></b>	
August 1, 2018	Review of Even Semester result
August 4, 2018	Election to College Union & Gymkhana
August 8, 2018	Workshop on Stock Market & Mutual Fund.
August 12, 2018	Inauguration of College Union and Gymkhana.
August 15, 2018	Celebration of Independence Day
August 19, 20 & 21, 2018	Internal Assessment- I
August 30, 2018	SEBI Work Shop
<b><i>September, 2018</i></b>	
September 4, 2018	Workshop on Youth participation in Development
September 5, 2018	Teacher's Day Celebration
September 6, 2018	Interaction with the students by Shri S. P. Kamat, Chairman, Kanara Welfare Trust.

September 10, 2018	Celebration of Kanara Welfare Trust's Day
September 14, 2018	Celebration of Hindi Day
September 15, 2018	Celebration of International Anti Suicide Day
September 19, 2018	A.D. Shroff Memorial Elocution Competition
September 22, 23 & 24, 2018	Internal Assessment –II
September 26 <sup>th</sup> 2018	Lecture on Career Development
September 27, 2018	Talent Hunt programme and felicitation to the past students.
September end	Starting of the process for P.S.Kamat Memorial IV Inter Collegiate Debate Competition.
<b><i>October, 2018</i></b>	
October 2, 2018	Celebration of Gandhi Jayanti, Swachata Andolana Plastic Free Campus Campaign
October 8 to 12, 2018	Preparation of IA & final marks sheet
October 28 to November 29, 2018	Odd Semester Examination & Evaluation
<b><i>November, 2018</i></b>	
November 14 to 20, 2018	National Library Week
November 18, 2018	Commencement of Even Semesters II, IV & VI Sem. B.Com
November 20 <sup>th</sup> 2018	Conduct of P S Kamat Memorial 7 <sup>th</sup> Inter collegiate Taluka level Debate Competition.
<b><u><i>Even Semester</i></u></b>	
<b><i>December, 2018</i></b>	
December 16 <sup>th</sup> 2018	Swacchata Programme at Sarvodaya Nagar, Karwar.
December 27, 2018	Annual Sports
<b><i>January, 2019</i></b>	
January 12, 2019	Celebration of 156th Birthday Celebration of Swamy Vivekananda
January 17, 2019	Career Guidance
January 26, 2019	Republic Day Celebration
January 30, 2019	Elocution Competition
<b><i>February, 2019</i></b>	
February 05, 2019	Singing Competition and Rangoli

February 10, 2019	Personality Development Programme
February 12 to 16, 2019	Internal Assessment- I
February 18 to 24, 2019	NSS Annual special camp
February 21, 2019	Campus Interview ( Udyoga Mela)
February 26, 2019	Annual Essay Competition
<b>March, 2019</b>	
March 8 <sup>th</sup> 2019	Celebration of International Women's Day
March 10 <sup>th</sup> 2019	Workshop on GST.
March 15 <sup>th</sup> 2019	Celebration of Consumer Rights Day.
March 18, 19 & 20, 2019	Internal Assessment- II
March 21 <sup>st</sup> 2019	Celebration of World Forest Day.
March 23, 2019	Coaching for M.Com & MBA
March 24, 2019	Preparation of I.A. marks sheets
March 25, 2019	Annual Day Celebration
March 28, 2019	Cultural Programme
April 5, 2019	Last day of Even Semester
April 5, 2019	Send off to outgoing students
<b>May 2 to May 25, 2019</b>	<b>Even Semester Examination &amp; Evaluation</b>

**Name : Prof S.N.Dafedar**

**Name: Dr. B.H.Nayak**

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*Signature of the Coordinator, IQAC  
Chairperson, IQAC*

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*Signature of the*

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**KANARA WELFARE TRUST'S**  
**DIVEKAR COLLEGE OF COMMERCE, KARWAR**

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**Activities / Achievements for the year 2017-18**

The college opened for the odd semesters from July 1<sup>st</sup> 2017.

The total number of students on the college campus 308

**Details:**

1) B.Com I	87
2) B.Com II	83
3) B.Com III	92
4) M.Com-I	28
5) M.Com-II	18

<b>Total Strength</b>	<b>308</b>
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Performance of the students in various examinations was excellent.

**Results of Odd Semester Examination November 2017**

- ❖ B.Com-I Semester - Pass % - 76%
- ❖ B.Com-III Semester - Pass % - 94%
- ❖ B.Com-V Semester - Pass % - 98%
  - Four students scored 100 out of 100 in HRM
  - Four students scored 100 out of 100 in Business Statistics
  - One student scored 100 out of 100 in Commercial Arithmetic
  - One student scored 100 out of 100 in Business Environment
  - Six students scored 100 out of 100 in Cost Accounting
  - Two students scored 100 out of 100 in Auditing.
  - Three students scored 100 out of 100 in Income Tax Law & Practice

**Results of Even Semester Examination April 2018**

- ❖ B.Com-II Semester – Pass % - 87.05%
- ❖ B.Com-IV Semester – Pass % - 96.42%
- ❖ B.Com-VI Semester – Pass % - 97%
  - Four students scored 100 out of 100 in Financial Accounting.
  - Three students scored 100 out of 100 in EDP.
  - Six students scored 100 out of 100 in Business Statistics.
  - Five student scored 100 out of 100 in Corporate Accounting
  - Five students scored 100 out of 100 in Management Accounting.

- Two students scored 100 out of 100 in Cost Accounting.
- Seven students scored 100 out of 100 in Financial Management.
- Four students scored 100 out of 100 in Principles of Foreign Exchange.

**B.Com VI Semester Examination May /June 2018 above 90%**

1. Ananya Nayak	95.86%
2. Pratiksha Shetti	94.71%
3. Priya Devade	92.85%
4. Sayed Begam	92.14%
5. Alex Cutino	92.00%

**B.Com V Semester Examination Nov/Dec 2017 above 90%**

1. Ananya Nayak	94.14%
2. Senora Barboza	92.71%
3. Pratiksha Shetti	90.00%

**B.Com IV Semester Examination May/June 2018 above 90%**

1. Apeksha Naik	95.50%
2. Anusha Waingankar	95.00%
3. Santoshi Gurav	93.38%
4. Sonali Kuvalekar	92.00%
5. Sahana Gaonkar	91.75%

**B.Com III Semester Examination Nov/Dec 2017 above 90%**

1. Anusha Waingankar	93.88%
2. Deepa Maskeri	90.75%
3. Nilesh Kolambakar	90.38%
4. Sonali Kuvalekar	90.25%
5. Santoshi Gurav	90.00%

**Innovative practice in admission process.**

1. The college wrote letters to the Principals of Junior Colleges in Karwar City, Kaiga Township, Arga Naval Base and Amadalli soliciting them to send their students who completed PUC course in their college to our college. The advantages of infrastructural

and learning resources available in the college were highlighted in the letters. We also published advertisement copy in the local news paper “Karvali Munjavu” highlighting the features of our college and facilities available, inviting students and their parents for admission to the course in our college.

2. **June 21, 2017:** International Yoga Day.
3. **July 20, 2017:** Celebrated Vanamahostava Day. Shri. Manjunath Navi, Assist. Conservator of Forest, Karwar was the Chief Guest. He spoke on importance of tree plantation, its maintenance and awareness of plantation
4. **June 23, 2017:** Induction ceremony was organized to introduce the institution rules and the course to the freshers.
5. **July 24, 2017** Election to College Union & Gymkhana
6. **August 6, 2017:** Friendship Day celebrated by students for promoting better understanding among students.
7. **August 12, 2017:** Inauguration of College Union and Gymkhana. Shri S. K. Bhat, HR Manager, Grasim Industries, Binaga, Karwar was the Chief Guest.
8. **August 20, 2017:** Sadbhavana Day celebrated and the Oath for Communal Harmony administered to students and staff.
9. **August 30, 2017:** SEBI Work Shop was held. Top Executives of SEBI spoke on this occasion.
10. **September 04, 2017:** Workshop on Youth participation in Development was organised in association with Nehru Yuva Kendra, Karwar.

Shri S. S. Nakul, Deputy Commissioner, Karwar was the chief guest.

Shri Yogesh, NABARD Officer, Dr. Prakash, Dept. of Yoga, KIMS Karwar . Shri Jitendra Tanna, Businessman were the resource persons who spoke on this occasion.

11. **September 05, 2017:** Teachers Day was celebrated in association with AXIS Bank Karwar. District Level Essay Competition was held for Youths of Uttara Kannada District in association with NYK Karwar.
12. **September 06, 2017:** Interaction with the students by **Shri S. P. Kamat**, Chairman, Kanara Welfare Trust. The Chairman answered all questions raised by our students on different matters.



13. **September 14, 2017:** Celebrated Birth Day of architect of **KWT** Dr. Dinkar Desai as Kanara Welfare Trust Day. Book Exhibition was arranged on works and literature of Dr. Dinkar Desai and function was held . Shri Praksah Nayak, Assist. Executive Engineer, KPTCL, Karwar was the chief guest.
14. **September 14, 2017:** Hindi Day was celebrated and Book written by Smt. Sandhya Kadam of Divekar College of Commerce, Karwar in Hindi on the Problems of Women was released.
15. **September 15, 2017:** International Anti Suicide Day was celebrated. Dr. Sarvesh Kumar, Psychiatrist, KIMS, Karwar was the chief guest.
16. **September 23, 2017:** Lecture on Career Development and Job Opportunities was arranged. Ms. Indu Prabha, Commander in Indian Navy was the chief guest.
17. **September 23, 2017:** A special lecture on “Depository Services and Mutual Funds” was arranged. Shri Pavan Kamat, Stock Market Expert, Karwar was the chief guest.
18. **September 26, 2017:** 18<sup>th</sup> Annual Vigilance Awareness Week – 2017 was inaugurated by Shri Prashant Nayak, NPCIL. Elocution & Singing Competitions were held on this occasion.
19. **September 27, 2017:** Talent Hunt Programme was arranged. Several competitions were held on this occasion.
20. **September 27, 2017:** Past students who are achievers in business in Karwar were felicitated. Shri S. P. Kamat, Chairman, Kanara Welfare Trust was the chief guest.
21. **October 01, 2017:** At National Voluntary Blood donation camp five students of our college donated blood to the District Blood Bank on the occasion.
22. **October 02, 2017:** The staff and students participated in Swachata Andholana Saptaha inaugurated by Shri. R.V. Deshpande, Minister for Higher Education and Tourism. Staff & students joined hand with others in cleaning the M.G. Road.
23. **November 14<sup>th</sup> to 20<sup>th</sup> 2017:** National Library Week was observed from 14<sup>th</sup> Nov. to 20<sup>th</sup> Nov. 2016. Books exhibition was organized.
24. **December 1<sup>st</sup> & 2<sup>nd</sup>, 2017:** P. S. Kamat Memorial 7<sup>th</sup> District Level Inter-Collegiate Debate Competition was organized. **Shri. Prashant Bhushan**, Supreme Court Lawyer & Human Rights Activist was the chief guest.
25. **January 12, 2018:** 156<sup>th</sup> Birthday Celebration of Swamy Vivekananda was organized. Inauguration “Rashtriya Yuva Saptaha”
26. **January 31, 2018:** Prize Distribution Ceremony for Winners of District-level Essay Competition in association with LIONS Club of Karwar.
27. **Feb. 18 to 24, 2018:** NSS Annual Special Camp was organized in Janata Vidyalaya, Kadwad. Shramadhana work was under taken by participants in the school campus and in

the premises of Local Temple. Special lectures were arranged on Personality Development, Skill Development, Legal Awareness, Medical Awareness, Police Rules Awareness etc. Eminent persons were invited to give the lectures. The Programme Co-ordinator, National Service Scheme, Karnatak University, Dharwad visited the special camp and gave useful suggestions to conduct the camp and addressed participants in the camp and explained the importance of attending such special camp. National voters ID Card Campaign rally was also held.

28. **February 22, 2018:** Udyog Mela was organized. Nearly 25 companies were present. 64 students were selected in the Udyog Mela.
29. **March 8<sup>th</sup> 2018:** International Women's Day was celebrated Smt. Prakash Gaur was the chief guest.
30. **March 10, 2018:** National voters ID Card Campaign organized in the college. Sri Gali Kotresh Tahasildar Karwar explained about the importance of voting and explained the procedure for inclusion of names in the voter list and related matters. Mr. Parashuram Revenue Inspector and past student of our college also interacted with the students answered to their doubts.
31. **March 15<sup>th</sup> 2018:** International Consumers Rights Day was celebrated.
32. **March 23<sup>rd</sup> 2018:** Annual Day function organized on 23<sup>rd</sup> April, 2017 Shri Pramod Rao Deputy Superintendend of police karwar. was the chief guest. Prizes and certificates were distributed.
33. **March 29<sup>th</sup> 2018:** Send off programme was arranged for B.Com final year students.
34. **March 31<sup>st</sup> 2018:** HIV/AIDS awareness programme was arranged. Smt. S.B. Hiremath was the chief guest.

- The students have been groomed well through effective teaching, using ICT, bridge courses for non-commerce students and remedial teaching for SC/ST/OBC and slow learners.
- Most teachers use Smart Boards and Power Point Presentations for teaching their subjects.
- Apart from multi-media facility in conference hall, 8 class rooms are equipped with Magnetic Boards and all class rooms are equipped with Star Boards, Projectors and Computers for promoting ICT enabled teaching and learning.
- Internet facilities are provided to students and staff in the library.
- Class wise mentoring of students. Each class is having a teacher as a mentor who keeps a profile of every students, his/her family back ground, goals in life etc.
- Each student is given necessary counseling by closely monitoring his or her progress.

- Dr. Keshava K.G., Shri B.R. Tole, Physical Director and Shri Suresh Gudimani, Librarian are doing UGC Minor Research Projects.
- Dr. Keshava K.G. has been conducting financial education workshop under SEBI sponsored by Government of India. Totally he conducted 8 workshops on financial education for different target groups such as executives, young investors (college students), school children, home makers, retiring persons and middle income groups during the year. Now he is the member of Federation of Indian Professional Trainers (FIPT)
- Students have been exposed for Placement and campus interview at different places during the year. Totally 16 students have been selected.
- UGC Grants Under 12<sup>th</sup> Plan period.

Sl. No.	Particulars	Grant Allotted Rs.	Grant Released Rs.	Grant Utilized Rs.
1	Additional Assistance Phase – 2	--	--	--
	Management Contribution (10%)		--	
2	General Development	--	--	--
3	Remedial Coaching for SC/ST/OBC (Non-recurring)	---	--	---
4	I Q A C	--	--	----
5	National Level Seminar	--	--	
	<b>Grand Total Rs.</b>	<b>--</b>	<b>--</b>	<b>--</b>

CO-ORDINATOR, IQAC

PRINCIPAL

Place: Karwar  
Date:- 30-04-2018

## **Annexure I**

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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