## ಕನರಾ ವೆಲ್ಫರ್ ಟ್ರಸ್ಟ್



ವಿವೇಕರ ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ ಮತ್ತು ಸ್ನಾತಕೋತ್ತರ (ಎಂ.ಕಾಂ.) ಕೇಂದ್ರ ಕಾರವಾರ–581301 DIVEKAR COLLEGE OF COMMERCE & P.G. (M.Com.) CENTRE, KARWAR

NAAC Re-accredited with B-Grade

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4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has the policy of maintaining the infrastructure in good condition and utilization of all available resources to the optimal extend. Up-gradation, renovation, repairs etc., is undertaken on need bases. Various committees are constituted for the purpose of proper maintenance of facilities and up keep the infrastructure. Surveillance cameras are also installed throughout the campus and are maintained in good condition. The college has its own fulltime gardeners and sweepers and all teaching and non-teaching staff members weekly join their hands in cleaning the campus. The plumbers and electricians are hired as and when the need arises. For maintenance and repairs of computers, laboratories and other office equipments professional persons are hired.

Academic facilities: our college provides a friendly environments for learning, with students centric approach, which enables our students learn through their experience and expertise.

**Sports committee:** this committee maintains the both indoor and outdoor sports facilities and utilize all sports facilities in an optimum manner by co-ordinating between academic and sports activities.

Library Advisory committee: this committee is actively functioning in the college, which maintains the library and its resources in a proper manner the students are well oriented with the use of library at the beginning of the academic session. Requirements of books, journals, magazines, news papers, e-library resources are planned well in advance based on the students enrolment and availability of the students and availability of the staff and procured well in time to cater to the diverse needs of the readers. The technology supporting library activity is serviced, upgraded and optimally. • Career and placement cell: the faculty of the college has been providing all employment opportunities to the students by arranging campus interview/job festival etc.,

Parking Shed: we have a separate parking space for bicycles and two wheelers for faculties and students.

Maintenance of classrooms: for proper maintenance of classrooms, the college is appointed sweepers for cleaning purpose and they have been paid regularly. College has selected some students in each class as class representatives and instructions are given to them to take care of their classrooms voluntarily. Faculty members also taken care of classroom like checking projectors, projector screens while taking class and instruction has been given to the students. All the committees are headed by the principal of the college as the chairman of the committees. The college annual stock verification is also conducted. The budget for maintenance is prepared well in advance and approval is also obtained from college governing body. The budgeted amount is appropriated properly.

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