



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	DIVEKAR COLLEGE OF COMMERCE AND P.G. (M.COM) CENTRE, KARWAR.
Name of the head of the Institution	Dr. KESHAVA K.G.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08382225221
Mobile no.	9448331616
Registered Email	kwtcdckarwar@gmail.com
Alternate Email	keshavakg@gmail.com
Address	NH-66, Kodibag
City/Town	KARWAR, Dist.: Uttara Kannada
State/UT	Karnataka
Pincode	581301

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		SURESH B. GUDIMANI			
Phone no/Alternate Phone no.		08382225221			
Mobile no.		9964401960			
Registered Email		iqacdckkarwar@gmail.com			
Alternate Email		sureshgudimani@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://divekarcollege.ac.in/wp-content/uploads/2020/09/AQAR-2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://divekarcollege.ac.in/wp-content/uploads/2020/10/Action-Plan-Academic-Calendar-2019-20.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B	2.47	2016	17-Mar-2016	16-Mar-2021
2	B	2.76	2009	31-Dec-2009	30-Dec-2014
1	B++	80.25	2004	03-May-2004	02-May-2009
6. Date of Establishment of IQAC			01-Jul-2004		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
COVID-19 Quiz Competition	15-Jun-2020 1	104
Farm Bill	19-Dec-2020 1	150
National Education Policy - 2020	30-Sep-2020 1	245
Future Teacher	10-Oct-2020 1	150
P. S. Kamat District Level Debate Competition	25-Jan-2020 1	250
NPCIL Awareness week elocution Competition	15-Oct-2019 1	75
Personality Development Progrfamme	25-Sep-2019 1	88
Career Guidance in Banking Examinations	22-Sep-2019 1	90
Career Opportunities Coast Guard	26-Jun-2019 1	80
Induction Programme for Freshers	20-Jun-2019 1	102
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(1) Conducted Career Guidance and Competitive Examination related special lectures. (2) Conducted 3 National Level Webinars. (3) Recommended for renovation of guest house. (4) Organized orientation on NAAC revised manual. (5) Invited academicians, subject experts, etc., to deliver special lectures.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Examination committee meetings	Examination committee meetings were promptly conducted.
To encourage the faculty to undertake research projects on behalf of various GOs/ NGOs and register for Ph.D., NET/SLET.	Motivated the teaching faculties to register for Ph.D and NET/SLET and Minor Research Projects etc.,
"To promote community services by involving Youth Red Cross Unit, N.S.S, Scouts & Guides and other associations. The focus is on: a. Health camps and Awareness programmes. b. Tree plantation and Cleanliness. "	"In association with N.S.S., Y.R.C., Scouts and Guides and other association the college has organised: a.Health Camps and Awareness Programmes for Students, Faculty and Community. b. Cleaning of College Campus by all staff members. "
To organize Golden Jubilee year celebration in the month of Jan 2020	The mega event was held in the evening on 25th Jan, 2020 in the presence of the Past Students' Association and other stake holders of the college.
To Focus on career related activities by organizing workshops/training programmes/coaching classes for competitive exams.	Career Guidance and Placement Cell has organised Workshops/Training Programmes relating to Career. Coaching Classes for Compitative Exams are also conducted.
Online course though MOOC platform initiated by MHRD New Delhi (SWAYAM).	All teaching faculties were actively involved in online course in their respective subjects.
To continue all the existing good and innovative practices.	All existing and innovative practice like: social awareness rally, Blood Donation Camp, Activities relating to Universal Values and Ethics etc.
Formation of Various Committees	Under the chairmanship of the Principal verious committees were formulated for

	academic progress.
Orientation Programme of PG	It was well organized for the students of first year M.Com.
Orientation Programme of UG	organized for the students of first semester B.Com
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Kanara Welfare Trust	30-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	29-Feb-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, Management Information System is in practice in the institution for both office and academic purpose. College has implemented partial mode of MIS viz staff of the Office Administration been trained on Office Automation. Majority of the office correspondence are dealt using Office Automation. To increase the paperless administration, IQAC and Principal convene staff meeting by giving notice through WhatsApp and email. Attendance list of the staff is tracked through Biometrics. Permanent staff salary is generated through HRMS. Salary for the management staff is generated through NEFT system. Final internal marks and Practical Examination marks are uploaded on university portal. Examination Forms and Revaluation forms are uploaded on university portal. College has mounted surveillance cameras for the safety and security. Students scholarships details are uploaded on respective State and Central Government Scholarship portal,
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etc. College has given ample scope to Administrative staff to acquaint ICT so as to use computer skills which is required based on the current trends. College has provided necessary infrastructural facility at IQAC viz Computers, Printer and internet connectivity. Some of the teachers communicate and upload study materials through WhatsApp and email.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Prior to the commencement of the semester, IQAC convenes staff meeting to discuss and finalise calendar of event for the current year. Accordingly, the college prepares semester wise calendar of events in the beginning of both Odd & Even semesters and is given to all departmental heads for planning and effective and efficient delivery of the curricular. The college has made best efforts to develop action plans an implementation through conducting meeting with respective department faculty and HOD's. Every faculty maintains the academic dairy, in which he/she records the date, time, class-division, syllabus taught, seminar, assignments, etc., and is monitored by the HOD. ICT based teaching with PPT, Video Clips etc, are used by the staff members for better understanding of the topic to the students. Supplying of syllabus to the students at beginning of academic session and identification of relevant text books for teachers and students with respect to relevant subjects. With the support of IQAC and staff members, previous semester end result is analysed which has helped the institution for further improvisation and updation of teaching learning processes effectively. Conducting special classes who find difficulty in understanding concepts and bring them on par with rest of the classes. This practice has enabled the institution in gaining good academic result at the university level. Periodical meetings are conveyed at the departmental level by the Head of Department to ensure smooth conduct of teaching learning process. Based on the recommendations of the IQAC and staff of the college, institution has initiated in providing full set of text books to the economically weaker but academically competent students. In addition to the teaching learning process college has invited experts, professionals, academicians, Bankers, etc., to deliver special lecture and guide students for getting placement at various levels. Principal conducts meetings at regular intervals to know the quantum of syllabus completed and time required for completing the remaining syllabus. Some of the faculty members of the college are also on the Board of Studies and Board of Examination of the University and they attend the meetings and give suggestions relating to enriching the curriculum. Special lectures and workshops are also organized regularly by inviting eminent personalities from academics, corporate sectors, banking sectors etc., to make the curriculum more application oriented. Staffs and students are deputed to attend the workshops, seminars/conferences to update and renew their knowledge with regard to curriculum. Principal earmarks financial requirement for the purpose of conduct of cocurricular activities i.e., field trips, study tours, micro research, etc. Further, financial support is provided in procurement of learning resources based on the suggestions and feedback of students and staff.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally ERP 9.0	Nil	06/01/2020	45	Placement as Accountant, Financial Analysis, etc.	Computerised Accounting Processes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Nil	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	21/06/2019	40
Basketball Training	15/12/2019	20
Aerobics Training	25/09/2019	80
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Commerce	28
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution has the practice of collecting the feedbacks from the stakeholders viz., the students, faculty members, parents, alumni etc.,. The feedback is taken in a transparent manner wherein the concerned individuals feedback is taken in an anonymous way that is the individuals identity won't be revealed in the form, hence the individuals without any holdback can frankly give their feedback. The collected feedbacks are analyzed and submitted to the Principal. The analyzation is done on the bases of the score allotted by the feedback giver. On the bases of analyzation feedback report is made and same is brought in to the concerned head of the institution. Any loopholes, are plugged an actions are taken for further improvement in the upcoming years. Feedback on course curriculum from different stakeholders are analysed and action is initiated and implemented based on the suggestions by the different stakeholders. The implementation report is communicated to students community regularly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Nill	30	28	28
BCom	Nill	240	116	102

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	277	58	Nill	Nill	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
12	10	20	8	7	16

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In addition to the Remedial classes for the slow learners, college has initiated mentorship mechanism so as to redress challenges and problems of different categories of students. In association with IQAC, senior staff,

college has drawn a policy with regard to the mentorship mechanism. The mentorship policy involves (a) in identifying students who are economically backward but academically competent and recommend such students for getting additional financial support from the Institution (b) in creating comfort zone so that mentee can meet their respective mentor for getting guidance and solutions of any kind of challenges, problems which affects to cope up course curriculum (c) in promoting mentee for active involvement in cocurricular, extra curricular activities (d) in guiding mentee for getting placement and guidance for higher education. At the beginning of the academic period, in coordination with IQAC, Principal prepares mentor : mentee list. Individual profile is maintained and cumulative record is also generated with regard to achievement and performance in semester end result. Principal circulates copy of mentor : mentee to every full time staff of the college. Similarly, students are notified about their mentor. Every mentee is informed to meet their respective mentor at the specified time slot only without affecting any regular class hours. Most of the mentors of the college actively involved in helping mentees in pursuing course curriculum, redressing their psychological, emotional problems, etc. The mentor tries to identify and understand the strength and weaknesses of the students and chalk out plans and strategies to overcome the weakness if any. The mentors also organize orientation programs, seminars and conferences in order to sensitise the students about various activities of the institution. Whatever problems the students face they bring it to the notice of their concerned mentor, the mentor try to solve by themselves. Only when the problem cannot be solved it is brought to the concern of the student's grievance cells. The students can share all the problems relating to the academic to the cell. The principal and IQAC coordinator monitor the mentors' works at regular intervals. The impact of the mentor : mentee has proved good academic performance, some of the mentee could able to get placement, etc. The effort of the mentor : mentee is communicated to parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
335	12	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	12	14	4	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Rajesh Marathi	Lecturer	Best Literature in Konkani Sahitya by Karnataka State Youth Organisation (R), Bengaluru.
2020	Smt. Sandhya Datta Kadam	Lecturer	Atal Bihari Wajapayee Smruthi Sanman, Jalandar, Punjab
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BCom	2	Semester	10/04/2020	20/10/2020
MCom	28	Semeste	30/04/2020	05/05/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has a college level Examination Committee. The Committee takes the overall responsibility of conducting the Internal Assessment test, preparation of time table, question papers and seating arrangement declaration of IA test results. Internal assessment is the part of the academics, where marks are also allocated. Students also participate very actively in the assessment as they can obtain marks for it. Continuous assessment provides feedback on the efficiency of the teaching and learning process and learning outcomes of the each course. This is in the form of assignment, internal test, seminar etc. the award of IA marks is the result of two written tests, assignments, attendance, skill development which are conducted as per university norms. Two internal tests of 20 marks will be conducted and the same is reduced to 10 marks, 05 marks for assignments, 05 marks for attendance will be allotted. As per the university calendar and events the institute is conducts academic activities among the students. Since it is inception the institute is taking all possible measures to improve the students as well as the teaching staff through such healthy practices, which goes a long way in excelling the reputation of the institution among the other institution and universities. To track activeness of the students, every staff maintain attendance register for theory classes, practical sessions, etc. To maintain minimum 75 of the attendance for theory classes as per university guidelines, at the end of every month of the semester, Principal collects Absentees list. College communicates respective parents about the irregularity and remaining absent in the theory classes about their children. Students are well informed to be regular and punctual to the classes. Students who are actively involved in extra curricular activities like NSS special camps, training, etc., for such students college conducts extra classes so as to cope up the topic. Similarly, for sports students, college provides coach to train on various sports activities. College has CIE procedures and it has impacted students community to be regular to the classes right from the beginning of the academic period.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of every semester and distribute it to all the departments. The institution at its level conducts the HOD's meeting wherein the Principal proposes for the preparation of calendar of events of each department. HOD's in due course takes initiative in conducting orientation/induction programs for the new incoming students. Where the information is passed authentically to the students regarding tests, assignment etc. This will help and support to HOD's of each department in preparations and executing the academic calendar of events ensuring the activities. The university mails the academic calendar of events for the year concerning to each course. The institution at its level conducts the HOD's meeting where in the Principal suggests the students oriented programs and activities of each department. The total number of working days is mentioned all the National festivals and Birthdays of freedom fighters and religious festival are mentioned. The tentative dates of placement cell activities are mentioned. The Examination Committee conducts 2 internal tests in every semester as per university guidelines. In addition to this tests, some of the core subject teachers do conduct unit wise test. To enrich the course curriculum, students are given with assignment on course curriculum. The assigned internal test is rescheduled only in the case strike, unavoidable circumstances, etc., in consultation with senior staff and Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://divekarcollege.ac.in/wp-content/uploads/2020/11/PROGRAMME-OUTCOMES.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
28	MCom	Nil	29	26	90
2	BCom	Nil	82	82	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://divekarcollege.ac.in/wp-content/uploads/2020/10/Feedback-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	03/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Active Young Researcher Award	Mr. Riyaz	Joint venture with Conference World, A.R. Research Publications and International Research Publication	01/11/2019	Active Young Researcher Award

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Skill Lab	Career Take Off	College	Career Take Off	Foundation course leading to CA, CS, etc.	05/08/2019
Commerce Lab	Commerce Lab	College	Practical session for Banking operations, Share Market, Trading, etc.	Practical Session	05/09/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	7.36
National	Commerce	1	6.58
National	Commerce	1	5.5
National	Commerce	1	7.36
National	Commerce	1	6.58
National	Commerce	1	4.3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Usage of Internet by students and research scholars of Karnataka University Library: a survey	Suresh B. Gudimani	Journal of Advances in Library and Information Science	2020	2	2	Divekar College of Commerce, Karwar

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	3	Nill	2
Presented papers	Nill	6	Nill	4
Resource persons	Nill	4	1	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Flood Relief Campaign	NSS, YRC and localites	15	45
Beach Cleaning	NSS, YRC and localites	24	150
Voters Awareness Rally	NSS, Tahasildar Office, Govt.of Karnataka	8	70
Special Camp	NSS and Janatha Vidyalaya, Kadawal.	12	50
Health Check Up Camp	NSS, YRC and Kawadal Village	8	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bharat	NSS Unit with District Administration Karwar	Beach Cleaning	14	105
AIDS AWARENESS	YOUTH RED CROSS WING	Rally	12	210
Gender Equity	Women Child Welfare Karwar	Gender Issues	7	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Career Take Off Skill Lab	26	From the Institution	30
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Soft Skill Training	Cursive Writing	Mr. G.K. Venkatesh Murthy - An Expert from Karwar	12/09/2019	12/09/2019	40
Career Guidance	Coaching Classes for Competitive Examinations	Vidya Poshak - Finishing School, Dharwad.	09/09/2019	09/09/2019	50
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Career Take off Skill Lab	01/07/2019	Career Guidance and Competitive Examinations	30
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3	2.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E-Lib	Partially	16.2	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23311	1980192	71	14177	23382	1994369
Reference Books	7038	399675	15	5520	7053	405195
Journals	3	6500	Nill	Nill	3	6500
CD & Video	65	Nill	3	Nill	68	Nill
Library Automation	1	Nill	1	6500	2	6500
Weeding (hard & soft)	1122	22571	17	661	1139	23232

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ms. Nutan Majalikar	You Tube	Google Class Room	16/09/2019
Smt. Pooja Naik	You Tube	Google Class Room	10/09/2019
Smt. Priyanka Tarikar	You Tube	Google Class Room	09/09/2019
Mr. Sudheer Kadam	You Tube	Google Class Room	14/09/2019
Mr. Riyaz	You Tube	Google Class Room	12/09/2019
Mr. Shubham Talekar	You Tube	Google Class Room	14/09/2019
Mr. Ratish Madiwal	You Tube	Google Class Room	16/09/2019
Ms. Vasavi Naik	You Tube	Google Class Room	10/09/2019
Ms. Reevon Rebello	You Tube	Google Class Room	12/09/2019
Mr. Rajesh Marathi	You Tube	Google Class Room	24/11/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	44	24	9	1	0	5	1	100	5
Added	0	0	0	0	0	0	0	0	0
Total	44	24	9	1	0	5	1	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Mr. Rajesh Marathi	https://youtu.be/3rs9BbgxOSk
Ms. Nutan Majalikar	https://classroom.google.com/c/MTU5MTYxNjk1OTI3/m/MTY5MjUzNDkzOTY2/details
Smt. Pooja Naik	https://classroom.google.com/c/MTQ0MzM4MDAyNDM5/m/MTY4ODc2NTQxODU0/details
Smt. Priyanka Tarikar	

	https://classroom.google.com/c/MTU5MTY5MTc4MTOw
Mr. Sudheer Kadam	https://classroom.google.com/c/MTQwMjU0NTk2NzA3/m/MTcxNDE1Mzc3MTO1/details
Mr. Riyaz	https://classroom.google.com/c/MTU5MTc1ODYwOTU2/m/MjAwNDU5NzUyOTk2/details
Mr. Shubham Talekar	https://mail.google.com/mail/u/0/#inbox/FMfcgwxKkRBWmLZVsScPrCZcsnzGgBbZ?projector=1
Mr. Ratish Madiwal	https://classroom.google.com/c/MTU1Njg1MDIwMTA5/m/MTc4MzA2NjU2NDU1/details
Ms. Vasavi Naik	https://classroom.google.com/c/MTQ0MzQwMjAzMDU3/m/MTcyNzEwNTY3ODMy/details
Smt. Reevon Rebello	https://classroom.google.com/c/MTQ0MzQxNDZmZmY/m/MjMxNTUzNTEwMDIw/details
Dr. Keshava K.G.	https://classroom.google.com/c/MTQ0NDUzMTk3Njg3/m/MTQwODM5NTk3NTk4/details

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.25	3.21	11.05	11.02

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has the policy of maintaining the infrastructure in good condition and utilization of all available resources to the optimal extend. Up-gradation, renovation, repairs etc., is undertaken on need bases. Various committees are constituted for the purpose of proper maintenance of facilities and up keep the infrastructure. Surveillance cameras are also installed throughout the campus and are maintained in good condition. The college has its own fulltime gardeners and sweepers and all teaching and non-teaching staff members weekly join their hands in cleaning the campus. The plumbers and electricians are hired as and when the need arises. For maintenance and repairs of computers, laboratories and other office equipments professional persons are hired. Academic facilities: our college provides a friendly environments for learning, with students centric approach, which enables our students learn through their experience and expertise. Sports committee: this committee maintains the both indoor and outdoor sports facilities and utilize all sports facilities in an optimum manner by co-ordinating between academic and sports activities. Library Advisory committee: this committee is actively functioning in the college, which maintains the library and its resources in a proper manner the students are well oriented with the use of library at the beginning

of the academic session. Requirements of books, journals, magazines, news papers, e-library resources are planned well in advance based on the students enrolment and availability of the students and availability of the staff and procured well in time to cater to the diverse needs of the readers. The technology supporting library activity is serviced, upgraded and optimally. • Career and placement cell: the faculty of the college has been providing all employment opportunities to the students by arranging campus interview/job festival etc., Parking Shed: we have a separate parking space for bicycles and two wheelers for faculties and students. Maintenance of classrooms: for proper maintenance of classrooms, the college is appointed sweepers for cleaning purpose and they have been paid regularly. College has selected some students in each class as class representatives and instructions are given to them to take care of their classrooms voluntarily. Faculty members also taken care of classroom like checking projectors, projector screens while taking class and instruction has been given to the students. All the committees are headed by the principal of the college as the chairman of the committees. The college annual stock verification is also conducted. The budget for maintenance is prepared well in advance and approval is also obtained from college governing body. The budgeted amount is appropriated properly.

<https://divekarcollege.ac.in/wp-content/uploads/2021/01/IQAC.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	KWT Financial Assistance for Education	27	125000
Financial Support from Other Sources			
a) National	Central Government and others	14	140000
b) International	000	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
IBPS coaching	07/10/2019	22	CA.Dr. Raghavendra Hegde, CA. Dr. Ishwar Hegde and others
Remedial Classes	01/11/2019	60	Subject Experts
Yoga	21/06/2019	20	Baba Ramdeva Yoga Group, Karwar
CA Foundation	16/09/2019	26	CA. Dr. Ishwar Hegde, and CA. Raghavendra Hegde, Karwar.
Commerce Lab	05/09/2019	100	Subject Expert

Bridge Course	15/06/2019	Nil	Subject Experts
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Coaching Classes on PG CET	21	Nil	21	19
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	52	B.Com.	Commerce	CA course, PG department, University, etc.	CA, MBA, M.Com, PGDCA,
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Athletics 1	Inter Class Level	85
Food Fest 1	Inter Class Level	45
Debate Competitions 1	Inter Collegiate Level	98
Karnataka University Single Zone Tennis Tournament cum Selection Trials 1	Single Zonal	18
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	200 Metres Running	National	2	Nil	75	Smita Gaonkar
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are the integral parts of the college. The purpose of the college itself is to serve the students. Hence students are given first priority and also to prepare the students to face the real world with greater confidence by inculcating the leadership quality, managerial skills, team spirit, social values etc,. Based on this the students representatives are elected. The electing is done by students itself, which is done with expert supervision of the principal and all the teaching faculties. From each class two class representatives are elected, one student to represent Gymkhana Secretary, one student to represent General Secretary, one student represent ladies representative. The student's involvement, suggestions and support are taken for the various committees wherever it is required. The committees are college union, Gymkhana, Cultural forum, Library, Ladies Association, NSS, Scouts Guides, Youth Red Cross Wing. The college provides ample of opportunities to the students to exhibit their hidden talents. The students representatives take active part by contributing their innovative inputs in designing, planning, budgeting and organizing activities of the college. Their active involvement helps them to shoulder the responsibility, develop the problem solving skills, create genuine interest and cultivate empathy, courage and integrity. Students representation is also included under IQAC every year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2400

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association conducts 2 meeting annually. Alumni Association is very active and contributed by way of delivering special lectures, guidance to outgoing students for getting placements, etc. One of the alumnus of the college donated Rs.1.0 lac as a corpus amount. The interest generated out of this amount is utilised for the purpose of honouring higher scorer students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has always believed in inclusive and participative management and decentralization of authority, which aims at healthy and constructive growth of the college by involving all the stake holder. The primary aim of the institution is to provide quality education to the rural students and make to them enable to lead a better life. For effective decentralization of functions various committees are been formulated. Each committee have co-ordinators and members. The senior most member of our department is consider to be the department head, wherein he/she as a head has to take care of the department in connection with various aspects like time table, allotment of classes, conducting internal assessment, online entry of marks etc. All the major and minor committees have co-ordinators who effectively carryout instructions of the principal. The role and responsibility of each faculty is briefed in the meeting by the principal and head of the department of the concerned subjects and are responsible for discharging the entire academic task assigned to them. Various committees are found for effective and efficient delivery of the curriculum and the authority the required to perform the given task is also delegated to the co-ordinators of the committee. The board of management, college governing body, principal, IQAC and faculty plays a vital role in the design and implementation of the plans and policies of the institution. The institutional policies are formulated and implemented as per the norms guidance and support of the management. The principal with the support and guidance of the college governing body implements the plans and policies of the institution efficiently effectively and smoothly. Thus, the management and college governing body play the role of facilitator and the principal and staffs plays the role of executors. The management delegates the authority to the principal, in turn the principal delegate the authority to the head of the department and administrative staff for efficient implementation of the college activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our college is affiliated to Karnatak University Dharwad. As our college is not autonomous we cannot do curriculum development fully. But never the less but partially our college tries to influence the curriculum development to the university to which it is affiliated. The faculty members contribute their views in framing the syllabus and have put forward their

opinion about curriculum development.

Teaching and Learning

The institution follows learner centred education through appropriate methodology which facilitates effective learning. The institution follows a strategy of planning and organizing the teaching learning evaluation schedules the develop skills like interactive learning, collaborative learning, independent learning among the students. The ICT and other available facility are used by the faculty for effective teaching. Opportunities are given to the students and faculty to enhance the level of knowledge and skills. The institution creates the condition and atmosphere that helps the learner to acquire, apply and retain the knowledge.

Examination and Evaluation

As the institution is affiliated to Karnatak University, Dharwad it follows the semester examination schedule offered by the university. The college conduct two internal assessments for 20 marks each. The college examination committee plans and announce the time table for internal assessment in accordance with guidelines of the affiliated university. The examination committee collect the question papers and conducts the exams in a systematic, disciplined and transparent manner. The teachers complete the evaluation process and submit the marks list. On the bases of the students performance, attendance, submission of assignments, seminars and their active participation in curricular and co-curricular activities. Final internal assessment marks are assigned in all the subjects of the semester and the same is submitted to the university website.

Research and Development

There is a provision for research and development in under graduate level as well as in post graduate level. The faculties are given all the amenities to do research and development activities in the national and regional levels.

Library, ICT and Physical Infrastructure / Instrumentation

The efficiency of our institution is tremendously influenced by the quality service provided by our college. Our college library is equipped with huge resources. It is providing all the support facilities to the faculty and students in developing their knowledge

	<p>and skills. The library uses e-library software which has a collection books, journals, competition examination books and free internet with wi-fi facility. The goal of management is to provide quality education. To achieve this, management has provided necessary infrastructure and add to the infrastructure on need base to facilitate effective teaching learning process.</p>
Human Resource Management	<p>In our institution, every employee is considered as a precious asset and special care is taken to tap the talent of every employee. Employees at all level are encouraged to improve their qualification, upgrade their knowledge and skills to bring out the potential. Our faculty members are encouraged to enhance their performance by participating in seminar, workshops and conferences. The necessary funds are provided along with duty leave to participate in faculty development programmes. For students the college conducts soft skill development programmes, Multiple choice question etc. this will enable our students to excel in higher education and increase their employability.</p>
Industry Interaction / Collaboration	<p>Most of the college alumni are well known industrialist. The college invites these industrialists as a resource person who interacts with students and guides them on self employment and provide the necessary information to start a new venture. Thus, alumni industrialists are helping the institution in establishing institute industry interface.</p>
Admission of Students	<p>Admission is given as per the norms of the university. The college provides admission to the student's primarily on merit base and follow government rules for SC/ST/OBC and Minority section of the society. The admission process is given publicly through college website, news paper advertisements and social media. The college provides all the information about the course and facilities available through its prospectus and handbook. The students are supposed to pay the fees mentioned by the college and also on the bases of category to which they belong.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	College has provided necessary ICT facilities alongwith well configured computers and printers. Administrative staff been provided ICT training from time to time. Most of the correspondence is dealt by using Office Automation.
Student Admission and Support	Our college provides admission and support activities by issuing prospectus, receiving application, generation of admission channel, generation of students profile, library services, educational CD's etc. This data is used for further students supports programs like fee concision, scholarship, examination etc.
Examination	Final internal marks and practical external marks are uploaded on university portal as when the window gets activated by university. Various activities like generation and submitting of OMR, generation and issue of hall ticket is done with the help of e-governance.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Shubham Talekar	Role of information technologies in changing commercial trend	Dr. A.V Baliga College of Commerce, Kumta	300
2019	Sudheer kadam	Role of information technologies in changing commercial trend	Dr. A.V Baliga College of Commerce, Kumta	300
2019	Nusrat Khan	Role of information technologies in changing commercial trend	Dr. A.V Baliga College of Commerce, Kumta	300
2019	Reevon Rebello	Role of information technologies in	Dr. A.V Baliga College of	300

changing
commercial
trend

Commerce, Kumta

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	1	07/11/2019	20/11/2019	21
Refresher course	1	04/12/2019	17/12/2019	21
Short Term Course	1	28/05/2020	03/06/2020	7
SWAYAM	1	01/08/2019	30/10/2019	90
SWAYAM ARPIT	1	01/09/2019	31/12/2019	120
Faculty Development Programme	1	13/05/2020	13/05/2020	1
Faculty Development Programme	1	12/05/2020	12/05/2020	7
Faculty Development Programme	1	26/05/2020	30/05/2020	5
Faculty Development Programme	1	30/07/2020	Nil	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	14	3	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Chit Fund, Ex-gracia, ESI PF facility, first aid appliances.	Chit Fund, Ex-gracia, ESI PF facility, first aid appliances.	KWT's Financial Assistance for Education, drinking water, well furnished classrooms, canteen, first aid appliances and toilet facility.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal external audit regularly. The kanara welfare Trust appoints the auditors to audit the accounts of the college annually. Internal audit is responsible for both internal audit and concurrent audit. The external audit is undertaken by the regional joint director of collegiate education and office of the principal Accountant General, Bangaluru. Through this auditing the inspects and report the entire accounting transaction of the institution and also provide their valuable guidance through their findings and audit objections

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

33240

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Director Collegiate Education, Govt.of Karnataka	Yes	Management, IQAC and Principal
Administrative	Yes	Chartered Accountant, Joint Director Collegiate Education, Govt.of Karnataka	Yes	Management, IQAC and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback is taken from parents based on which the holistic development of the college can be done. 2. Counselling the students at the time of admission. 3. Career guidance 4. Honouring meritorious students 1. Feedback is taken from parents based on which the holistic development of the college can be done. 2.

Counselling the students at the time of admission. 3. Career guidance 4. Honouring meritorious students

6.5.3 – Development programmes for support staff (at least three)

1. Special Guest lectures are organized for academic and professional improvement of the staff. 2. The college provides all the official leave benefits to the faculty in order to attend all professional courses which are organized by government and non-government bodies. 3. Staff council of our college effectively solves the staff grievances and issues.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(1) Conducted various webinars based on current trends and course curriculum. (2) Reconstituted formation of IQAC as per revised guidelines. (3) Invited academicians, experts, Banking Officials, Chartered Accountants to deliver special lectures. (4) Deputed teachers for participation of seminars, workshops, etc. (5) Renovation of compound Wall (6) Renovation and Building maintenance and painting of Guest House. (7) Enhanced Greenary initiatives (8) Procured necessary learning resources based on recommendations and feedback. (9) Renovation of campus canteen (10) Timely submission of AISHE. (11) Painting of Washrooms (12) Orientation on revised manual.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Induction Programme for Freshers	01/06/2019	20/07/2019	20/07/2019	102
2019	Career Opportunities Coast Guard	01/06/2019	26/06/2019	26/06/2019	80
2019	Career Guidance in Banking Exams	01/06/2019	22/06/2019	22/06/2019	90
2019	Personality Development Programme	01/06/2019	25/09/2019	25/09/2019	88
2019	NPCIL Awareness week elocution Competition	01/06/2019	15/10/2019	15/10/2019	75
2020	P. S. Kamat District Level Debate	02/12/2019	25/01/2020	25/01/2020	250

	Competition				
2020	COVID-19 Quiz Competition	08/06/2020	15/06/2020	15/06/2020	104
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lingatva Arivu Mudisuva Karyakrama (Male)	05/02/2020	05/02/2020	Nil	90
Adolescent Health Problems	05/02/2020	05/05/2020	120	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
3 KVA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/08/2019	1	Purity of Water checking in flood affected wells at Kinner, Devaliwada, Shirawad, etc.	More than 50 wells checked and purified the water	25
2020	1	1	09/03/2020	1	Health check up	200 villagers	65

camp at
Kadawad
village

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conducts for students	01/07/2019	It contains details regarding history of the institution, Board of Trustees, College Governing Body, teaching and non-teaching staff, Vision, Mission, and Objectives of the institution , admission procedures, Scholarship facilities, General Instruction to the students, Syllabus of all semesters, internal test details, calendar of semester. Further, detailed information relating to behaviour, code of conduct etc., is also published on college prospectus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	52
Vanamahostava Day	03/08/2019	03/08/2019	65
Sadbhavana Diwas	20/08/2019	20/08/2019	350
Kanara Welfare Trust Day	11/09/2019	11/09/2019	120
FIT India	21/08/2019	21/08/2019	60
National Library Week	14/11/2019	20/11/2019	270
Corona Virus Awareness	07/02/2020	07/02/2020	340
Matru Bhasha Diwas	20/02/2020	20/02/2020	65
International Womens Day	08/03/2020	08/03/2020	140

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic Free Campus
- Dust bin in Classes Campus
- Leaves Composting in Campus
- Planting of Sapling in campus
- Gardening
- Wormy Compost Pit
- Clean Campus Mission
- Using less paper.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Our college has several best practices. At the beginning of the college, the principal nominates class mentor whose duty is to maintain the student's details like profile of the students of both personal and academic details and also maintain regular contact with the students so as to solve any grievances regarding college matters. To celebrate the national heroes on occasion of their birth anniversary by conducting a competition based on the event and also exhibition of books. Parents meetings are conducted regularly and feedbacks are taken, based on their opinion college can be improved. The research committee makes various groups for final year students and allot each project work to each group. Various committees are formed such as, time table committee, examination committee, discipline committee, UGC committee, cultural committee, IQAC committee, NSS committee, Library Advisory Committee etc., which are all headed by principal of the college. Every year auditing is done by trust and local authorised auditor. There is CCTV cameras in all the class rooms, based on this there is transparency regarding the conducting of the classes. The college has been providing scholarship facility for meritorious and poor students every year. College has ICT facilities in each class rooms which is useful in enhancing virtual communication, in better and clear understanding concepts, to create interest in learning, to make learning attractive and impressive, to save time in delivering information. It also boosts self-esteem and self confidence of the students. The use of ICT in teaching and learning has witnessed significant change in the learning outcome of the students. The teachers too have been benefited to a large extent in providing a comprehensive idea of the subject. The institution practices ICT through the following ways like, Use of Laptops, Smart boards and projectors in the class rooms. College has conducive atmosphere. Once in every week entire staff actively involved in cleanliness of entire campus. This is the regular activities of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://divekarcollege.ac.in/wp-content/uploads/2020/11/BEST-PRACTICES.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Keeping the Vision, Mission and Objectives of the college all teaching and non-teaching faculty are continuously trying to achieve the set goal. In order to impart quality education our college has good competent teaching faculties. The students in the college are given both academic as well as inspire to develop good moralistic, ethical and leadership qualities. The college has good atmosphere and ICT enable classrooms to give the students best efficient teaching. Every year the alumni and parents meeting are arranged in which feedbacks are taken from them. There is good Automated library system by means of which students can improve their general knowledge and academic knowledge as well. There are extension activities in the college and in general also the students are inspired to be socially responsible person. Overall the college intends to make the students to be responsible citizen and to make them realise their dreams in terms of education by inspiring by counselling them. Overall make them to reach the zenith of success.

Provide the weblink of the institution

<https://divekarcollege.ac.in/about-us/vision-mission-objectives/>

8.Future Plans of Actions for Next Academic Year

The future action plans for the academic year 2020-21 are as follows. • To revise and update various Committees. • To promote state, national level teachers and students paper presentation on current topics. • To telecast subject related movies, documentary and review of the same. • To conduct employability training programmes for students and prepare them for the placement drives. • To increase more number of Extension programs. • To organise sports events at various levels. • To strengthen go green, pollution free and waste management activities. • To augment learning resources including e-learning. • To organize orientation programme on NAAC revised manual and documentation process for the preparation of SSR. • To propose for renovation of some of the class rooms, guest rooms, etc. • To conduct special lectures on the occasion of Golden Jubilee Celebration. • To put effort towards enhancement of enrolment. • To depute teachers for professional trainings. • To upgrade library automation and QR code. • To introduce digital library. • To conduct on campus interviews and depute students for off campus interviews for getting employability at various companies. • To facilitate periodicals, magazines at the girls rest rooms. • To establish gymnasium. To install sanitary napkin incinerator machine.